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| **Minutes** | | | |
| What | Ipswich Bicycle Club Committee Meeting | | |
| Why | Annual General Meeting | | |
| When | Thursday 10th November 2022 at 7.30pm | | |
| Where | **Ipswich Sports Club, Henley Road** | | |
| Attended  40 | Tim Butler  Mark Salter  Steve Grimwood  Tracy McKenzie  Sean Marner  Josephine Rosier  Will Taylor  Nicky Humphries  Hilary Bond  Garrath Bond  Paul Williams  Charlie Latto  Miles Goodwin  Eddie Bryant | Clive Tricker  Chris Parker  Kevin Stark  Lucy Stark  Joseph Shaw  Laura Davies  Angus Jardine  Steve Faulkner  Jonathan Page  Martin Fletcher  Karen Weston  John Bissell  Paul Mathias | Ashley Nixon  Leanne Nixon  Xander Nixon  Mark Howlett  Simon Davey  Sarah Bowles  Sue Chittock  Mark Firman-Andrews  Dan Gibbons  Alistair Kings  Dan Simmonds  Simon Trudgett  Dave Alley |
| Apologies | Tim Canham, Paul Rippon, Anne Betts, Charles Mildred, Mike Kingshott |  |  |

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| **Item**  **No.** | **Item Description** | **Lead** |
|  | **Welcome**  The President, Tim Butler, welcomed everyone to the meeting and introduced the Chairperson, to Chair the Meeting.  The meeting was quorate and opened at 7.35pm | TB  TM |
|  | **General Summary**  The Chairperson, Tracy McKenzie, welcomed everyone to the IBC AGM 2022 and confirmed the arrangements for the Meeting’s Agenda. | TM |
|  | **AGM Minutes – 11th November 2021**  Last year’s Minutes were proposed by Angus Jardine as a true record and were seconded by Steve Grimwood.  The document has been available on the Club’s website for the last 12 months. | TM |
|  | **Chairperson’s Report**  Welcome to our annual AGM. We have continued with our wide variety of cycling disciplines this year and they are well supported by our club members.  We have renewed our IBC membership for Twisted Oaks (MTB) again this year due to the popularity of this last year. Twisted Oaks is free anytime to our members in groups of 6. The bookings are now being managed by Hilary Bond so if you wish to book a free space, please contact Hilary. We will add her contact details on these minutes. We have provided further group riding training to promote safety and inclusivity, which is important to all of us. If you are new to the club, we urge you to attend the next session, likely to be in late spring if you haven’t attended one this year. The annual summer BBQ was well attended by about 45 members and their families in September and fully paid for by the club. We had a session at the Lee Valley Velodrome early this year and due to the popularity of this, we have booked another session for later this month. We purchased 6 front safety cameras to complement the rear cameras for each SSR ride leader to keep us safe on the roads each week.  Club volunteering is vital to the success of our club and without our volunteers, we could not provide all that we do. We value our volunteers and to recognise their commitment, we continue to offer a £10 voucher to a local bike shop of their choice, with a discretionary additional £5 to those that go over and above.  Social rides: Thank you to Paul Williams and Simon Davey for taking over and organising the SSRs every Saturday. It’s a tough job organising ride leaders, who are also volunteers, every week to cover all the groups and the popularity of the club rides was very high this summer. There is also the responsibility of organising the most suitable café stop and one or two of these have been a bit of a disaster this summer, through no fault of Simon or Paul but I know they feel the responsibility of this. We appreciate all the effort that goes into organising the location and we appreciate the ride leaders.  The Cyclo Cross season is in full swing and I know Steve is looking for volunteers to help at the IBC Cyclo Cross weekend at the end of November. Steve will give more details in his report, I am sure.  Thank you to Mark Salter, club secretary for as always keeping me on track this year in my role as Chairperson. Thank you to Anne and Charles for managing the new memberships this year. I thank Lucy for organising all our social events this year and all the monthly Thursday social evenings. Lucy has brought fresh eyes and creativity to our social events and we appreciate her hard work.  Thank you to Paul for keeping the finances in check and to Will for supporting me as Vice Chair.  Finally, I reflected on my report form last year and in that we acknowledged the sad passing of Jason Goodright. Jason’s passing led to his family connecting with the club and we now have Jason’s brother-in-law Jamie and his son, Joseph (Jason’s nephew) in the club with Joseph finding a passion and skill in racing for IBC in the junior section, so we wish Joseph all the best for his racing career and the club will support your endeavours in this. | TM |
|  | **Treasurer’s Report**  Paul Rippon produced the following report:  Mark Salter presented it to the meeting:  Membership income increased last year over the previous year, and with it, expenditure such as Club membership cards, affiliation to Twisted Oaks, and a Christmas buffet which we haven’t done before.  Members also benefitted from the BBQ and transport to the velodrome this year.  The Eastern Region CX event raised some money for the Club which in turn we helped the League with.  The kind donation from the estate of Marie Pickess and some other money was deposited into the savings account.  The IDCA money for this year arrived too late for these records. The money shown is last years which also arrived late.   Income from Club Clothing is down as we have sold most of it now, and the Club continued to sell existing clothing at a discounted rate.  Coaching and training has increased because of the use of the Colchester VeloPark, and individual qualifications required in order to run the Club correctly within the guidance of BC. Items such as background checks and first aid courses.  This year saw an increase in the number of Trophies awarded to Members.  We continue to use a Paypal account, but suffer from charges when the Friends and Family box is not checked for the transaction. | PR  MS |
|  | **Membership Secretary’s Report**  At the end of October 2022 IBC membership increased to195 members for the year – so encouraging that IBC has been the club of choice for many new members this year.  This was the third year that IBC ordered membership cards from “Club Cards 121”, these were ordered in five batches.  Club Cards 121 have been incredibly helpful in producing the membership cards over the last few years, however this system is no longer economic to continue into 2023. Membership cards will be produced in-house and will be distributed from central points.  A post on the club’s fb page and an email has been sent out requesting a photo to be the face for the 2023 membership cards, the closing date to receive submissions is 11 December 2022.  To ensure cards are accurate we are requesting that members check their details are correct on the British Cycling website (details are held there securely under the IBC site even if you are not a member of BC). We also ask that members check: their address, emergency contact and their own phone number (as this data is used on the cards).  The outdated British Cycling system is still to be revamped, when complete this should eliminate the any enrolling issues.  Looking forward to a busy January processing membership renewals for our fantastic membership into 2023.  Anne Betts & Charles Mildred  Joint Membership Secretaries | AB/CM |
|  | **General Reports**  **Cyclo Cross** – **Steve Grimwood** Our AGM falls half way through the Cyclo Cross season so I get to report on the end of last season and the start of this one. Last year we had around 10 riders competing in the Eastern League all who did very well with good performances and good progression. IBC Riders in the main came from the Veteran Categories which has continued on this year with several riders once again doing well. It would be great to see more young riders coming through, however this is something that normally follows on from providing weekly sessions. Perhaps that's something we might be able to get going once again in the future.  The Ipswich BC once again led the Eastern Region in hosting top events with promoting the 2021 Eastern Region Championships the weekend prior to the UCI World Masters Championships. The event was a huge success with all riders enjoying their day.  Once again, the Ipswich BC will be hosting the Eastern Regional Championships at Trinity Park in 2 weeks’ time on Sunday 27th November. We will need lots of helpers on the day and in the set up prior. All Volunteers will be made very welcome.  We will be starting course building this Sunday from 10am and again the following Sunday. I will be very happy to take any names tonight for anyone that is able to help. Please do come along to help if you can and help us do the Club Proud.  The weekend after our Club Event is the UCI World Masters Championships with over 600 riders from all over the World coming to Ipswich. As the "Home" club it would be great to see as many club riders as possible along to support the event.  **Mountain Bike – Mark Salter**  There is no active mountain biking competition being run in the Eastern Region this year, but IBC have an active section of off-road mountain and gravel bikers who regularly meet on organised rides taking in a diverse set of off-road routes from country tracks and bridle ways, to canal tow paths and forest tracks. IBC has maintained a corporate membership at Twisted Oaks MTB Centre where up to 6 members at a time can partake in the variety of trails.  Several organised rides have taken place in Rendlesham, Tunstall and Thetford Forest as well as Alton Water.  **Media – Mark Salter**  After being a target for hackers early in the year, the club website is now protected by the best firewall and intrusion detection available all thanks to our webhost WPK Systems. All content is up to date and working well. The most popular and easiest way of communicating information quickly is the Facebook site which proves invaluable each week in organizing the various social rides, races and social events that have taken place.  The club continues to be well promoted using the Instagram and Twitter accounts thanks to the upkeep by Charlie Latto.  **Club Clothing – Mark Salter**  We have seen quite a few new items of club clothing appear this year made by our supplier SaddleDrunk. Also new members and old have had a real bonus this year with the availability of the half price Endura club kit that we were trying to reduce stock of. Thanks to the superb sales techniques of our Chair Tracy McKenzie, this surplus stock has now been reduced down to a handful of items that all fit in one box.  **Coaching** – **Mark Salter**  As a club we organised several training sessions for members this year. 6 separate sessions were held over the Spring and early Summer at the Colchester Northern Gateway track where we had exclusive use of the outdoor track for our 2 club coaches, Adam Keer and Peter Ingram to train up our social riders in the art of safe group riding and etiquette. This has paid dividends with lots of very well-disciplined group rides taking place over the summer weeks.  Also, we have hired the Lee Valley Velodrome for coaching sessions using their coaches to take groups through the technique of track riding using a fixed gear bike. A good number of members are now up to a level of experience that equates to a Stage 1 track experience qualification.  **Social Rides – Simon Davey & Paul Williams**  SSR Rides..... both myself and Paul feel that this year has gone well.. so with the additional rise in new club members in total 195 members at present. plus one more which is my better half has just joined. I won’t lie it’s been hard work this year at times for myself and Paul with limited lead riders , but now we seem to be on top of it with our additional leads Eddie Bryant, John Tully, Dave Ally and Mark F/A which we are very grateful for their help.    Also we had a move from blue to red as we put an extra red group in for blues to step up.. this was done without them feeling like they were holding anyone up and it worked so now have 3 red groups, so all moving forward.  Cafe venues we are still trying to add to our numbers which is going well. We have a few more but have lost one of our favourites Nutshells in Stowupland unfortunately, MEAL and Field Farm in East Bergholt have been a bit of a let-down this year with their lack of organisation, but that’s not going to stop us both from pushing forward and keeping on top of this and looking forward to adding to our numbers for next.    NUMBER OF LEAD RIDERS    We have 3 female lead riders and 16 male leads, so if any of you ladies fancies stepping up to give this a go we would be very grateful.    Café destinations.    42 venues  11 new ones.    FARM CAFÉ Marlesford on A12.  CONSTABLE PARK.  FIELD FARM.. EAST BERGHOLT.  ASSINGTON BARN. (LONG RIDE)  PARKERS GARDEN COMPANY (LONG SOCIAL) WALTON.  FOLK (BURY ST EDMUNDS)  (LONG RIDE)  WOOD FARM COURTYARD (STONHAM)  BEEHIVE IN NORTON (LONG RIDE) That’s a bit like Garnetts garden centre.  COURTYARD CAFE (IXWORTH)  BRANDESTON QUEENS HEAD. CLOSED FOR THE WINTER  LAKE HOUSE near Stowmarket     I’ve been in touch with the owners and they are very happy for us to ride out to see them. So a good amount of new destinations for next year.  I want to say a very big thank you to everyone for your support throughout this year.    Any questions or ideas for next year anything you would like to see concerning club rides. just speak to myself or Paul.  .  **Road Race** – **Charles Mildred**      **Social** – **Lucy Stark**  Social events continued to be held on the first Thursday of each month. This year, these have included an input on the changes made to the Highway Code, social bowling evening, award distribution evening as well as informal meet ups - during the summer months many made the most of adding in a short ride before joining us at ISC. In December, we have a Christmas social planned at The Dove, where there will be a quiz and food will again be provided, Christmas jumpers are strongly encouraged!  As well as the social meetings, we have also been lucky to have secured a Velodrome ballot space in February, and are going again later this month; both of these have been paid for by club funds. The traditional Awards Night was planned, however did not go ahead due to lack of interest from members. However, many of us enjoyed a meal together in March in honour of this, with awards distributed at a subsequent social night. In September, it was nice to see many members coming together for the annual BBQ, involving wider families in our social community.  It has become apparent through the course of the year that the appetite for a regular monthly social appears to have dwindled. When opportunities have been created for members from different disciplines to come along to the socials to share their successes, they have not been taken, and many social evenings have had poor attendance, even those where events had been offered. The committee have had many discussions about the best way to move forward with these. Tonight, we would appreciate your views on this and we will be asking you to vote for a) continuation of monthly meetings at a privately hired venue or b) quarterly social meet ups in a public venue. This will ensure we are meeting the needs of the club members whilst recognising that people may not have the same commitment to a social evening as they did historically.  **Welfare** – **Kevin Stark** - At last year's AGM I put myself forward for the role of male welfare officer and attended the appropriate online BC training, which brought to my attention the official guidelines for a welfare officer. I have played second fiddle to Anne who has been very dedicated to her role as welfare officer, providing feedback at the committee meetings. It is clear that as a club, the welfare officer goes above and beyond any defined role or responsibilities extending to the more general welfare issues of all members. This is something Anne and I have been more than happy to offer. For the wider membership, I would report that to my knowledge there are no ongoing major welfare issues. We are all aware of some recent incidents on SSR's involving members which have resulted in injury, and the club will do whatever we can to support those individuals within the restraints of club rules.  **Anne Betts** - A generally positive year for IBC members - emerging from the uncertainties of the pandemic, cycling has been a huge release to anxiety levels for many.  Thankfully upsets are unusual within the Club however when they have happened this year members have gone above and beyond to ensure other club member's well-being is being maintained.  I am truly grateful for the support I have received from members and to now be able share my role with Kevin Stark, to ensure that IBC continues to be a happy and welcoming Club.  Best wishes to All, keep safe and I look forward to seeing current and new member into 2022 and beyond. | SG  LN/AN  TM |
|  | **Committee Proposals**  No changes to the Club President or Vice President Nominations.  No changes to Life membership awards. | TM |
|  | **General Committee Proposals**  The committee proposes 2 changes to the format of the committee.   1. Currently we have 2 committee general posts as male and female riders representatives. The proposal is to merge these into a single post of club members representative covering both.   Proposed by Will Taylor, Seconded by Sean Marner – Vote majority in favour – Passed.   1. We have 2 posts of coaching secretary and youth secretary. The proposal is to merge these into a single post called coaching and development secretary.   Proposed by Tim Butler, Seconded by Ashley Nixon – Vote majority in favour – Passed. | TM |
|  | **General Members Proposals**  A proposal has been submitted by member Tim Canham who would like to see membership rule 15) amended as follows:  Current wording  15) All Members competing in events open to other clubs shall wear the current Club Jersey. New members shall be exempt for a period of 6 months after joining.  Proposed wording  15) All Members attending official club social rides or competing in events open to other clubs shall wear the current Club Jersey. Any member failing to comply with this rule on a consistent basis will have their membership suspended by the committee until the issue is rectified.  New members shall be exempt for a period of 6 months after joining.  After a lively debate on this the entire room were asked to vote on this proposal.  Votes for – none  Votes against – entire room  Proposal failed. | TM |
|  | **Dissolve the current Committee**  Tracy McKenzie announced the dissolving of the current Committee, handing over proceedings to Tim Butler. | TM/ TB |
|  | **Election of the new Club Committee**   * see table below | IBC |
|  | **Any Other Business**  No proposals received by the Chairperson | TM |
|  | **Vote for Club Member of the Year**  All present at the meeting were invited to submit private nominations, the counting was completed to determine the results - the winning member will be announced at the 2023 Awards Evening. | MS |
|  | **AGM Closed**  Meeting closed at 8.31pm. | TM |
|  | **Open discussion**  – formalities complete. | SG  PR  MS  WT |
|  | **Meeting Closed**  Meeting closed at 8:16pm |  |

The new committee will meet on Monday

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| **Role** | **Current** | **Name of Proposed** | **1st** | **2nd** |
| **Honorary positions** | | | | |
| Club President | Tim Butler | Tim Butler | No vote – determined by the committee | |
| Vice President | Keith Hill | Keith Hill |
| Vice President | Joyce Neville | Joyce Neville |
| Vice President | Mick Hearn | Mick Hearn |
| **Management positions** | | | | |
| Chairperson | Tracy McKenzie | Tracy McKenzie | Voted en bloc  Proposed Ashley Nixon | Seconded Karen Weston |
| Vice Chair | Will Taylor  Steve Grimwood | Will Taylor  Steve Grimwood |
| Treasurer | Paul Rippon | Paul Rippon |
| Accounts Examiners | Roger Girling | Roger Girling |
| Accounts Examiners | Vacant | Vacant |
| Club Secretary | Mark Salter | Mark Salter |
| Membership Secretary | Anne Betts  Charles Mildred | Anne Betts  Charles Mildred |
| Social Rides Secretary\* | Simon Davey  Paul Williams | Simon Davey  Paul Williams |
| Welfare Officer Female | Anne Betts | Anne Betts |
| Welfare Officer Male | Kevin Stark | Kevin Stark |
| Social & Trophy Secretary | Lucy Stark | Lucy Stark |
| Media Secretary | Mark Salter  Charlie Latto | Mark Salter  Charlie Latto |
| Coaching Secretary | Vacant | Ashley Nixon |
| Clothing Co-ordinator | Mark Salter | Mark Salter |
| **General positions** – if any additional interest comes forward, the post will go to a vote at the AGM | | | | |
| Road Race & Track Secretary | Charles Mildred | Charles Mildred | Voted en bloc  Proposed Paul Mathias | Seconded Josephine Rosier |
| Time Trial Secretary | Jon Carlyon | Jon Carlyon |
| Mountain Bike Secretary | Steve Grimwood | Steve Grimwood |
| Cyclo Cross Secretary | Steve Grimwood | Steve Grimwood |
|  |  |  |
| ~~Youth Representative~~  Coaching & Development | Ashley Nixon | Ashley Nixon |
| ~~Coaching Secretary~~ |  |  |  |  |
| ~~Ladies Representative~~  Members Representative | Leanne Nixon | Leanne Nixon |  |  |
| ~~Male Representative~~ | Jeremy Suttle |  |

**\*The committee in early 2022 decided that the SSR position should be a management position, hence moved to this section.**