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| **Meeting Minutes** | | | |
| What | Ipswich Bicycle Club Committee Meeting | | |
| Why | Monthly Meeting | | |
| When | 7:30pm Monday 18th January 2021 | | |
| Where | **Teams Conference Call** | | |
| Invited | Anne Betts  Sarah Bowles (VC)  Steve Grimwood  Paul Rippon  Laura Davies  Will Carlyon | Will Taylor (VC)  Leanne Nixon  Ashley Nixon  Tracy McKenzie (Chair)  Jon Carlyon | Charles Mildred  Simon Davey  Jo Rosier  Mark Salter |

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| **Item**  **No.** | **Item Description** | **Lead** |
|  | Apologies – none received | TM/MS |
|  | Last Minutes – Start time 19:35 via Teams Call   * All actions from December meeting complete. | TM/MS |
|  | Chair matters and actions arising since last meeting - none | TM |
|  | Secretary Reports – no secretary reports due to complete inactivity on the racing and discipline side of cycling. | All |
|  | Government Guidelines on COVID and riding – British Cycling have asked the Government for clarity on what is meant by “local” when it comes to cycling. Nothing has come back so BC guidance is to ride within your ability and be self sufficient for the ride you are undertaking. It was generally agreed that we must only ride in pairs or alone, not to socialize at stops, and only stop at a takeaway Café for as long as it takes to purchase, consume then continue on your ride. | TM |
|  | Club Policy on Dealing with complaints from the public.  The agreed steps were:   1. Keep all complaints within the committee – no involving other members. 2. Remove all complaints and follow up comments away from any social media as soon as possible. 3. Invite the complainer to expand or continue the complaint via email correspondence to a nominated member of the committee, usually chair, vice chair or secretary. 4. The Chair to organize a select party to deal with the complaint if it is followed through. 5. As necessary don’t pander to a complainers demands. Just tell them it will be dealt with as an internal club matter and resolved internally. | TM |
|  | Coaching – nothing to report as no coaching currently allowed during lockdown. | TM |
|  | Membership – A and C talked about membership card layout. It was agreed to sacrifice the expiry date field to allow DOB data. Front of card has the current year on it anyway. We need a new front photo, so a competition will be launched on FB to find a new one with end date of Sun 25th Jan. New photo to be judged and voted on by committee. | AB/CM |
|  | Finance Report – Paul has started to see BC membership fees coming through. The only outgoings are affiliation fees to BC and other cycling body’s such as the CTT. We have not heard from the ERRL Eastern Road Racing League so not sure if they are still active for 2021. Paul stated that the IBC current account stands at £5,311.63. New card readers have been ordered as we don’t have enough for all 3 signers. Update 26th Jan Paul has hand delivered mine via bike. | PR |
|  | Welfare – nothing to report. It was felt that the Christmas message from the Chair went down well. | AB |
|  | Secretary – An invite to partake in some of the St. Elizabeth’s Hospice cycling fund raising charity events has been received. This will be posted on FB for all members to see. Also received an invite to purchase the 2021 CTT Handbook. MS to post on FB asking for interest. The club may purchase some copies if anyone wants one. | MS |
|  | Media – nothing to report all quite quiet on the activity front. It was agreed to change to club photo on the BC Club page for IBC as this now very old and most people on it were no longer members. | LD |
|  | Awards & Social – AB wanted to note that she has handed over all related documents to SB in relation to her previous work with the Social Sub Committee. Several new ideas were shared for future events.  Tim Canham was presenting a session on all things Zwift for the Feb social night. This has now had to be postponed to a future date. SB will launch a competition to find a new Zwift Playlist. Other events to be RWGPS session, Personal Trainer presentation. | SB |
|  | A.O.B – Leanne mentioned that a tandem has been donated to the club but is need of a service to ensure it is in full working order SG agreed to service this in his shop with labour being free and the club has to purchase any parts that may be required.  Meeting formally closed at 20:35.  **The 2020 meetings are at 7:30pm on the third Monday monthly using on line video apps**  **on:**  **16 Dec, 18 Jan, 15 Feb, 15 Mar, 19 Apr, 17 May, 21 Jun, 19 Jul, 20 Sep, 18 Oct.** | LN |