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| **Minutes** | | | |
| What | Ipswich Bicycle Club Committee Meeting | | |
| Why | Annual General Meeting | | |
| When | Tuesday 24 November 2020 at 7.30pm | | |
| Where | **On Line Skype Meeting** | | |
| Attended  20 | Anne Betts  Sarah Bowles  Tim Canham  Sue Chittock  Simon Davey  Laura Davies  Steve Grimwood | Nicky Humphries  Tracey McKenzie  Paul Mathias  Charles Mildred  Ashley Nixon  Leanne Nixon  Chris Parker | Josephine Rosier  Jojo Salter  Mark Salter  Joseph Shaw  Will Taylor (Chair)  Clive Tricker |
| Apologies | Tim Butler  Karen Weston |  |  |

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| **Item**  **No.** | **Item Description** | **Lead** |
|  | **Welcome**  In the absence of The President, Mark Salter, welcomed everyone to the meeting and introduced the Chairman, to Chair the Meeting.  The meeting was quorate and opened at 7.41pm | MS  WT |
|  | **General Summary**  The Chairman, Will Taylor, welcomed everyone to the IBC AGM 2020 and confirmed the arrangements for the Meeting’s Agenda. | WT |
|  | **AGM Minutes - 7 November 2019**  Last year’s Minutes were proposed by Mark Salter as a true record and were seconded by Laura Davies.  The document has been available on the Club’s website for the last 12 months. |  |
|  | **Chairman’s Report**  Good evening to everyone who has joined us on line this evening. The last few months have been unprecedented in the clubs history, and we have unfortunately been unable to all get together whether to ride or meet socially for a summer BBQ. Our plan to resume some semblance of normality with the Saturday rides was thwarted with the introduction of the second lockdown, but I know from meetings and discussions had that there are robust plans in place to get these running as soon as is possible within the guidelines as they are set.  I have to thank the committee and members for their support during my time as chairman and will now look to offer my support to the next chair.  It just leaves me to say take care stay safe and let’s hope for a better 2021.  Kind regards  Will Taylor  **Steve Grimwood wanted to note that the club recorded their heartfelt thanks to Will Taylor for his time as club chairman. These sentiments were echoed by all present.** | WT |
|  | **Treasurer’s Report**  Paul Rippon presented the following report:  A copy of the Balance sheet is with this email. Sarah Bowles friend, Susie Hood is auditing the accounts this year. Which is still outstanding.    I’ll start on the Expenditure first.    From top to bottom.  Membership and Affiliation spending has risen due the Membership cards from Pass Sports control. Affiliation costs remained pretty much the same as last year.    Reliability costs rose slightly due to the venue hire charges, but a small profit was made.    Road race and Grass track were cancelled and most of the outlay was returned to us.    There was no 2020 Cyclocross event.    Annual Dinner. Some expense was incurred before the decision to cancel was made.    Summer BBQ. The venue hire cost the Club £100, which was transferred from the Annual dinner. This is probably transferable again to the next event.    Media costs this year were down on 2019. This covers Internet hosting.    Coaching and training costs were down compared to last year, as people are already certified.    Event Equipment covered the pull up banners from the Club    Club Clothing and Leisure wear. Thankfully Jo Newstead has continued to sell this for us at Elmy’s shop.    Banking. Transfer of £5000 to the savings account.    IDCA monies was a carry-over from the year before. The Levies were £606, and the remainder was what we owed the association as running costs. The Club made a small amount but this was affected by the Juniors riding for free, and the Club paying the Levy.    IBC Sundries cover everything which doesn’t have its own category. From postage costs, to a charity donation for Marie Pickess and Joan Rich.    Trophies. This is a recent separate class as it is unfair to attribute the costs to the Annual dinner.    The £1500 income from Banking is a Transfer of money from Paypal to the ordinary account. | PR |
|  | **Membership Secretary’s Report**  At the beginning of September 2020 our membership reached 148 members for the year.  This was the first year the IBC ordered membership cards from "Club 121", these were ordered in four batches. Club 121 were incredibly helpful in setting up the new cards, advising that ordering in batches was more economic to the Club - this did cause approx a month's delay after initial membership renewals. Feedback has been positive and they have been a welcome replacement from previous systems.    The membership cards are evolving - for 2021, as requested, we shall be adding members' individual photos and their date of birth as additional features to the cards (DOB for emergency services).  To ensure cards are accurate we are requesting that members check their details are correct on the British Cycling website (details are held there securely under the IBC site even if you are not a member of BC). We also ask that members check: their address, emergency contact and their own phone number (as this data is used on the cards - this year we found a few members had their own names and numbers as emergency contact, not to mention old addresses).  To end on a positive note the membership cards have proved invaluable to some - as information is reliably to hand on those occasions when your phone battery dies!  Looking forward to a busy January processing membership renewals for our fantastic membership.  Best wishes and regards  Anne Betts & Charles Mildred  Joint Membership Secretaries | AB/CM |
|  | **General Reports**  Cyclo Cross – Steve Grimwood submitted a report stating that IBC had been well represented in the East this year until things ground to a halt in March. Particular mention to outstanding achievements from Dave Copeland (4th in category) and Clive Tricker (1st in category).  The 2021 UCI World Masters has been cancelled for Feb next year so the next International UCI Event will be in Ipswich in December 2021 at Trinity Park. IBC will be involved to help with hosting by Eastern Cross.  Media – When I was initially asked to write a summary of the year 2020 my first thought was ‘well it’s not been much of a year has it really?’, and on deeper reflection, I’ve realised it has been quite the opposite. Despite covid-19 putting a spanner in the works, the club Facebook page has remained fairly active, with people sharing photos from their weekend rides varying from smiling faces and delicious cakes to a hyper Ashley on a playground having had far too much sugar (happy to circulate on request!).  I’ll admit most of the posts on the public Facebook page have related to ever changing government guidelines, but some of the highlights have included inspirational 102-year old ex IBC Joan’s amazing challenge for charity, caption competitions as well as photos of IBC riders at local time trials.  Unfortunately, there hasn’t been a lot to update on the website apart from uploading minutes from occasional committee meetings, and the ‘traffic’ can be compared to that of the roads in the first lockdown in March! Hopefully this will begin to pick up going forward into the New Year where I plan to give it a spring clean and further updates.  Despite the lack of SSRs and much club activity at all from April onwards, it’s been very promising reading messages from prospective new members of the club and with this in mind I am confident that things will begin to pick up again very soon.  Laura Davies  Social Rides – It’s hoped to restart the social rides under current Government guidance from December 5th 2020.  .  Road Race – No RR program this year as all cancelled.  Social – A good social scene was underway with the new team organising a variety of events as Greshams – quiz night, Club Clothing night, cheese tasting event amongst others until COVID lockdown stopped all mass gatherings. We managed to get in an on-line social evening with a guest speaker talking about nutrition in relation to cycling. Unfortunately all the big club events such as Summer BBQ, Awards Evening have all been cancelled. Hopefully the situation will improve to allow us to run these type of events in 2021. | SG  LD  LN/AN  MS |
|  | **Committee Proposals**  No proposals were received. | MS |
|  | **General Committee Proposals**  No proposals were received | MS |
|  | **Any Other Business**  No proposals were received. | MS |
|  | **Dissolve the current Committee**  Will Taylor announced the dissolving of the current Committee, handing over proceedings to Steve Grimwood. | WT/ SG |
|  | **Election of the new Club Committee**   * see table below | IBC |
|  | **Any Other Business**  No proposals received by the Chairperson | TM |
|  | **Vote for Club Member of the Year**  All present at the meeting were invited to submit private nominations, the counting was completed to determine the results - the winning member will be announced at a future time along with the 2019 winner. | MS |
|  | **AGM Closed**  Meeting closed at 8.40pm. | WT |
|  | **Open discussion**  Two points raised:   1. Question from Paul Mathias – Is it worth using club resources to promote IBC as a club and generate new members? The answer was yes, we can utilize our many media platforms to promote the club, however, it will only be worthwhile when we have regular club events (social rides and competitions) that people can turn up to and take part. 2. Question about what the large balance in the club savings account is for? Steve and Paul both explained that this balance has taken several years of club existence to accumulate and is always seen as a club resource to be used for any worthwhile projects. Any member can put together a proposal that requires club funding to complete or participate in. This will then be discussed by the committee in order to determine if it is a project worthy of spending club funds on.   – formalities complete. | SG  PR  MS  WT |
|  | **Meeting Closed** |  |

The remaining 2020 meetings are at 7:30pm, on the third Monday monthly on line until COVID restrictions allow face to face meetings.

The new committee will meet on Monday 14 December 2020

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| **Role** | **Current** | **Name of Proposed** | **1st** | **2nd** |
| **Honorary positions** | | | | |
| Club President | Tim Butler | Tim Butler | No vote – determined by the committee | |
| Vice President | Keith Hill | Keith Hill |
| Vice President | Joyce Neville | Joyce Neville |
| Vice President | Mick Hearn | Mick Hearn |
| **Management positions** | | | | |
| Chairperson | Will Taylor | Tracy McKenzie | Chris Parker  Voted en bloc | Paul Mathias |
| Vice Chair | Steve Grimwood | Will Taylor  Sarah Bowles |
| Treasurer | Paul Rippon | Paul Rippon |
| Accounts Examiners | Vacant | Susie Hood |
| Accounts Examiners | Vacant | Vacant |
| Club Secretary | Mark Salter | Mark Salter |
| Membership Secretary | Anne Betts  Charles Mildred | Anne Betts  Charles Mildred |
| Welfare Officer Female | Anne Betts | Anne Betts |
| Welfare Officer Male | Vacant | Vacant |
| Social & Trophy Secretary | Sarah Bowles, Tracy McKenzie, Josephine Rosier, Karen Weston | Sarah Bowles, Tracy McKenzie, Josephine Rosier, Karen Weston |
| Media Secretary | Laura Davies | Laura Davies |
| Coaching Secretary | Vacant | Vacant |
| Clothing Co-ordinator | Steve Grimwood  Joanne Newstead | Mark Salter |
| **General positions** – if any additional interest comes forward, the post will go to a vote at the AGM | | | | |
| Road Race & Track Secretary | Charles Mildred | Charles Mildred | Jo Rosier  Voted en bloc | Sarah Bowles |
| Time Trial Secretary | Jon Carlyon | Jon Carlyon |
| Mountain Bike Secretary | Paul Bird | Paul Bird |
| Cyclo Cross Secretary | Steve Grimwood | Steve Grimwood |
| Social Rides Secretary | Scott Amass  Joe Spaulding | Ashley Nixon  Leanne Nixon |
| Youth Representative | Will Carlyon | Will Carlyon |
| Ladies Representative | Leanne Nixon | Leanne Nixon |
| Male Representative | Simon Davey | Simon Davey |