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| **Minutes** | | | |
| What | Ipswich Bicycle Club Committee Meeting | | |
| Why | Monthly Meeting | | |
| When | 7:30pm Monday 20th May 2019 | | |
| Where | **The Dove Street Inn, 76 St Helens Street, Ipswich, IP4 2LH** | | |
| Invited | Anne Betts  Steve Grimwood  Mike Kingshott  Paul Rippon  Jason Goodright | Mark Salter  Will Taylor (Chair)  Leanne Nixon  Scott Amass | Charles Mildred  Charlie Latto  Tim Canham |

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| **Item**  **No.** | **Item Description** | **Lead** |
|  | Apologies – Paul Rippon, Scott Amass | WT/MSa |
|  | Last Minutes   * Last months minutes reviewed and agreed.   No outstanding issues. | WT/MSa |
|  | Secretary Reports   * Road Race and Track – IBC Road Race all organized, have marshalls, Commissaires, NEG, but still require catering helpers, drivers and a broom wagon. Unfortunately the date clashes with the Plomsgate Grass Track and an MSG local race so normal volunteers will be short on the ground. * Time Trial – Ipswich & District TT Series has begun, most volunteer help has been pledged but a plea for more volunteers to help out with marshalling will be put out on social media. * Mountain Bike – A new off road venue near Brightwell has been tested out. Should be open about September time. * Cyclo x – Nothing to report. The series event calendar will be released in July. * Social Rides – Continue to be well attended. Getting a regular 50+ attendance which is making venue choice difficult when the weather is not so good. * Youth – Nothing to report. * Ladies – Nothing to report. * Men – Nothing to report. | CM  SG  TC  LN |
|  | Coaching – Requests have been submitted for some more group riding skills training. This will be at Trinity Park using the inner road tracks and most likely take place in July on a suitable date. | SG |
|  | Membership – now increased to 192 members | MKi |
|  | Club Clothing   * Race wear – A member asked a question about purchasing special item clothing that is not normally stocked or is out of stock in a particular size or gender. After much debate we have devised a club policy to cater for these situations. Our supplier, Endura, have a minimum order of 5 pieces of any similar type of clothing, e.g. skin suits – we need to order 5, but they can be either mens or ladies and any size in the range. So going forward anyone that wants an out of stock item must find with the committees help another 4 people who are willing to buy a similar item. As an alternative when this is not possible the committee are happy to allow the person to engage and purchase the item from any supplier of their choice and use the IBC club design to get it made. * Also a proposal was made to limit the ordering of club kit to a twice yearly window where members will be allowed to log on to the Endura ordering portal and specifically order club kit. Orders will not be allowed outside of these open ordering windows. Likely times are Feb/March for Summer clothing and Oct/Nov for winter clothing. * Leisure wear – no changes of note. | SG |
|  | Finance Report – All accounts up to date and read out to meeting. Charles still to supply a simplified version of the money distribution clause.  Some PayPal payments had gone wrong due to people using the wrong email address as a recipient, i.e. .co.uk instead of .com. Some people have come forward and re-sent the payment when they got an unexpected refund. Paul, Will & Mark to check bank statements to see if any have been missed. | PR |
|  | Secretary   * Lots of correspondence but mostly sales emails publicising products and events. | MSa |
|  | Welfare – Questions asked about Road Race and potential Welfare issues. All welfare issues relating to under 18’s and DBS certificates are covered by British Cycling as this is a BC affiliated event and is controlled by the BC Commissaire’s who run the event on the day. | AB  JG |
|  | Media  All media systems working well under new hosting. New email accounts as previously advised have been created as MS Exchange accounts by WPK Systems. Mark has tested and set up the secretary account and all works well. Mark to issue credentials and instructions to Mike (Membership), Charlie (Web Host) and Anne (Welfare). | CL  MS |
|  | Club Events, Social Events & Trophies  Summer BBQ – all previous plans have failed due to either no dates available or cost too high. However, thanks to Tim we now have a venue willing to host our event and at a very reasonable cost per person. We will be going to Ipswich Sports Centre on Henley Road on Sunday 25th August from 12 to 6pm.  Club social nights have a new venue from June onwards at Ipswich Sports Club (ISC) on Henley Road. Next meeting on June 6th will be a bike jumble sale where members can bring all their surplus kit to sell. The meeting on 4th July will be a quiz hosted by Mark Salter. | TC, LN, CL |
|  | A.O.B – nothing of note.  **The 2019 committee meetings are at 7:30pm on the third Monday monthly in the Snug or Back Room area of The Dove Street Inn on:**  **17 Dec, 21 Jan, 18 Feb, 18 Mar, 15 Apr, 20 May, 17 Jun, 15 Jul, 16 Sep, 21 Oct.**  **The AGM is on Thur 7 Nov 2019. The new committee will meet on 19 Nov.**  **Social evenings will be held on the first Thursday of every month at Ipswich Sports Centre on Henley Road: Dates 6 June, 4 July, 1 Aug, 5 Sept, 3 Oct, 5 Dec. AGM on Thur 7 Nov 2019 same venue.** | All |