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| **Agenda** |
| What | Ipswich Bicycle Club Committee Meeting |
| Why | Monthly Meeting |
| When | 7pm Monday 19th November 2018 |
| Where | **The Dove Street Inn, 76 St Helens Street, Ipswich, IP4 2LH** |
| Invited | Anne BettsSteve Grimwood Mike KingshottPaul Rippon Jason Goodright | Mark SalterMarcus SharpeWill Taylor (Chair)Leanne NixonScott Amass | Charles MildredCharlie Latto |

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| **Item****No.** | **Item Description** | **Lead** |
|  | Apologies – Scott Amass, Mike Kingshott, Paul Rippon | WT/MSa |
|  | Last Minutes* Action Points & Matters Arising not elsewhere on the agenda - none
* AGM minutes and documents – these have been written, agreed and published on the web site.
* 15 Oct minutes – agreed and published.
* Corporate membership @ Greshams (for Social Nights) – this will cost £180 for the year and decision is not to renew as with numbers attending we can use Greshams for free just using the bar. The Dove Green Room is another venue to utilize and also look at the Terrace Restaurant at Fynn Valley Golf Club.
 | WT/MSa |
|  | Secretary Reports* Road Race and Track – nothing to report.
* Time Trial – need a TT secretary and organizer of the local time trial series that IBC host at Crowfield.
* Mountain Bike – nothing to report.
* Cyclo x – Good results coming in from all age categories from Under 12 to Veteran. Every category is represented by IBC members. Preparations for the National Trophy event on 8th/9th Dec well under way and same course will be used for the Club Event on 16th Dec. Lots of volunteers will help to set-up and run these events. Steve will be publicizing as much as possible.
* Social Rides – good steady numbers for SSR now that weather is turning wintery will be shorter rides and Cult Café loops.
* Youth – nothing to report.
* Ladies – no more ladies only rides being promoted until Spring 2019.
* Men – currently no male representative.
* Process to starting filling vacant posts or getting updates for the record – Currently have vacancies for Club Rep male, Youth Rep and TT Secretary. MSa will mail out vacant posts to FB.
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|  | Coaching – Club currently has 4 coaches with varying qualifications.Steve Grimwood – Club Coach in Cyclo XJoanne Newstead – Go Ride group coach in Cyclo XPeter Ingram – Cycle Speedway coachAdam Keer – Go Ride group coach |  |
|  | Membership – Membership stands at 225. Steve proposed to debate potential to have 2 types of membership: club members who actively run the club by running and helping events, committee members and the like and those who are just ordinary members. This will be discussed at future committee meetings until a firm proposal is agreed. | MKi |
|  | Club Clothing* Race wear – still awaiting collection of club clothing stock from Matt Kerr. This needs to be fully stock listed and recorded and payment method set-up before clothing can be sold and distributed by Jo and Steve at Elmy Cycles. Should be sorted within 2 weeks.
* Leisure wear – small stock issue introduced some delivery delays but all is sorted no and orders have been received.
 | SG |
|  | Finance Report – Accounts from pre-AGM year now signed off. Affiliation to ERRL, CTT and British Cycling now applied and paid for. Trinity Park has been paid for Cyclo X event hire and Curve Bar paid for Awards Evening deposit. Income from BC and Club Clothing sales has been received along with balance of local TT revenue.  | PR |
|  | Secretary* Correspondence – nothing of any special note.
* Club Affiliation – British Cycling, CTT East, ERRL, EDCA – all now completed before the end of November 2018 deadlines.
 | MSa |
|  | WelfareAll welfare officers require a current DBS check to be in place. Anne will organize getting Jason G started with his application. Mark & Anne to research suitable training courses for both welfare officers – BC Club Mark requirement. | ABJG |
|  | Media – handover of media duties to Charlie now complete, he has ability to run, edit and maintain the Club website, Facebook accounts, Twitter and Instagram. Charlie is investigating the membership automation process on website using Word Press plug ins. | CL |
|  | Club Events, Social Events & Trophies – Marcus will be organizing the Awards Evening on Feb 23rd 2019 then standing down from post. The Awards Evening is at The Curve Bar with similar arrangement to last year except a new catering supplier. Pricing will be £12 per person and £30 for a family (2 adults + 2 children). Big debate and the raffle and prizes. Will be continued at next meeting. | MSh |
|  | A.O.B – No committee meeting in December due to unavailability of people and work Xmas social dates. There will be a Christmas Social evening at The Dove to be organized for Thursday 13th December 7pm. Christmas jumpers will be encouraged. Will to organize and Charlie to publicise.**The 2018 meetings are at 7:30pm on the third Monday monthly in the Snug or Back Room area of The Dove Street Inn on:****17 Dec, 21 Jan, 18 Feb, 18 Mar, 15 Apr, 20 May, 17 Jun, 15 Jul, 19 Aug, 16 Sep, 21 Oct.** **The AGM is on Thur 7 Nov 2019. The new committee will meet on 19 Nov.****Social evenings will be 1st Thursday of each month at 7:30pm in The Green Room @ Dove Street Inn on: 13 Dec, 3 Jan, 7 Feb, 7 Mar, 4 Apr, 2 May, June 6, July 4, 1 Aug, 5 Sep, 7 Oct; AGM on Thur 7 Nov 2019.** |  |