



Minutes

What	Ipswich Bicycle Club Committee Meeting		
Why	Monthly Meeting		
When	7.30pm Wednesday 16 November 2016		
Where	Side Room, Miller & Carter, Felixstowe Road, Nacton Heath, Ipswich, Suffolk IP10 0DF		
Attended	David Boother Wendy Boother (Notes) Steve Clark Jane de Boltz	Steve Grimwood Chris Jillings Matt Kerr (MKr) Mike Kingshott (MKi)	Paul Rippon (Chair) Marcus Sharpe (MSh) Jackie Smith

Item		Action
1	<p>Welcome and Apologies</p> <p>Paul Rippon welcomed everyone to the meeting, in particular the new members-elect, Mike Kingshott and Will Taylor and Jackie Smith.</p> <p>Anne Betts, Paul Bird, Jo Ringrose, Les Roper and Mark Salter (MSa) sent apologies</p> <p>The applications from MKi and WT were considered whilst they left the meeting. After due consideration, the committee unanimously voted to co-opt both. CJ recommended that all new Membership Secretary post holders should need to sign a confidentiality statement due to sensitive information seen. This was agreed. PR to arrange permissions as appropriate on the British Cycling (BC) site. It was clarified for WT that there is nothing in rules to say that the Vice Chair has to work towards being a Chair; continuity could be provided, for example, by the ex-chair being Vice Chair to support an incoming chair.</p>	<p>WB PR</p>
2	<p>Last Minutes</p> <p>The minutes of the last meeting on 17 October were accepted by those that had attended.</p> <p><u>Action Points & Matters Arising</u></p> <p>PR had not spoken to Mr Crowe but Adam Keer says Peter Ingram is happy to oversee coaching, working all within IBC and BC guidelines but will be setting up ad-hoc arrangements, dates, etc. to fit in with his commitments. This is more important than having a coaching secretary formally in post as long as updates are reported to the committee.</p> <p>PR explained that the grass track event date change to Sunday 11 Jun 2017 is still not done.</p> <p>MKr had not sorted gazebo. SG thought that the old blue and black gazebo frame is the same so the damaged white one can be kept as spares. MKr will still continue with his plan.</p> <p>All other action points were completed or updates included in items below.</p>	<p>PR</p>
3	<p>Secretary Reports</p> <p><u>Road Race and Track</u></p> <p>MKr explained he can fill in as far as possible as this post is vacant. A committee has met and fixed dates and in two weeks the Eastern committee will authorise the dates put forward and announce all the dates publicly online.</p> <p><u>Time Trial</u></p> <p>JdB had sent in a finalised TT report for the AGM minutes after doing some checks on the accuracy of the information.</p> <p><u>Mountain Bike</u></p> <p>MKr was aware of the Mud Sweat and Gear event, no IBC competitors, though.</p> <p><u>Cyclo X</u></p> <p>SG confirmed that the closing date for entries for the National event was today. SG announced this was his 25th anniversary as promoter of CycloX events with IBC. He recapped on the full programme of events for both Sat 26 and Sun 27 Nov. Ipswich Scouts are supporting interview sessions with international and notable local cyclists at the Sat events. Catering, bar provided by the Dove St Inn. Coaching by BC, cycling with the pros</p>	



	<p>again, giving hints and tips to all ages, free. Charity Madison event will be floodlit thanks to support from MSH. Singers in the barn, booked too for Sat evening. The Sunday event has 50-60 riders, more than last year, with Holland and Belgium represented, all categories covered. Almost as many as Derby had at the beginning of summer so this is good for Ipswich in the winter; more than Abergevenny which was on TV; TV companies attending to interview and record some action. Lots of sponsorship; British CycloX Trust, Eastern Region, Revolution, Stowmarket and another ten or so Clubs, Dove St Inn also providing PA equipment, Scouts, Madison cycles provided the tape, lots more to get a mention on the day. SG would still like more IBC volunteers, though, and will put out another request.</p> <p><u>Social Rides</u> MSH confirmed that the meeting to confirm the sharing of duties with LR has taken place. LR doing two thirds, booking venues and posting on Facebook, MSH doing announcements. Still will do a Christmas ride, too, as per last year, which was successful.</p> <p><u>Youth</u> No representative to take on this committee post as yet and no news on any activity.</p> <p><u>Ladies</u> JS has plans to speak to AB and JdB to decide what her priorities in this post for 2017 are. SG said it was great to see the number of women involved in CycloX .</p> <p><u>Men</u> LR will continue as Male representative.</p>	
4	<p>Coaching This activity was discussed in item 2 above, with Peter Ingram's offer to keep coaching within the Club and to report to the committee on an ad hoc basis.</p>	
5	<p>Membership</p> <p>MKi and WB to arrange a handover meeting within the next week or so. MSa, DB and WB had offered to support MKi during the December and January period.</p> <p>PR and MSa offered to assist with the 5 December Monday Social night to encourage early membership renewal. MKr will bring kit. MKr will also design the new commemorative car stickers and mugs and email images to the committee to vote upon. Laptops and forms for those paying on BC or by cash will be available.</p> <p>MKr suggested discussing an IBC PayPal account. CJ/MKr will look into this.</p> <p>PR/WB will update BC membership fee back to full price and expiry date to 31 Dec 2017. Having checked other clubs, membership fees in the area range from £10 to £30. Our Club fee will stay same as per the AGM.</p>	<p>WB/MKi</p> <p>PR/MSa MKr</p> <p>CJ/MKr</p> <p>PR/WB</p>
6	<p>Club Clothing</p> <p><u>Race wear</u> MKr confirmed a top up order had been put in. It is in the artwork stages and the bill, for which the Club pays half will be processed as per usual through CJ.</p>	
7	<p>Finance Chris Jillings announced his resignation will be tendered at the 2017 AGM and this year he will continue with projects as agreed, different ways to pay, more electronic processes, happy to work with anyone interested throughout this year, running electronic and paper systems side by side this year to assist with this handover process.</p> <p>CJ explained his proposal to process accounts electronically online which will start by getting a new bank account. Currently the cheque book and two of three signatories and transactions cannot be processed online.</p>	



	<p>Current systems have a generic constitution taken from BC; we need to take account of the fact that ClubMark accreditation requires certain financial requirements. Noted at the AGM, our constitution requires 20% of members to attend to be Quorate, which was not achieved, so perhaps, with such large membership we need to change this. CJ proposed a review to the rules and constitution that will then include controls over internet banking.</p> <p>CJ had been researching online accounts with two step authorisation. CJ will do more research to find the best option but which also has a branch in Ipswich.</p> <p>PR thanked CJ for all the work he does and for the proposals and changes he is working on in this last year.</p> <p>CJ to continue research for one main bank account with online facilities and report back to next meeting. CJ to propose the relevant changes to the rules and constitution in line with this.</p> <p>Discussed advertising the post and the idea of a bookkeeper. MKr's father may be interested and has all the credentials, doing this role already for another organisation.</p>	<p>CJ CJ</p> <p>MKr</p>
8	<p>Secretary WB mentioned the IPscene Free Online Community administrator has been in touch and out pages are still current. This site runs free with donations so if the Club can make a donation to recognise that we have a page on there, they would be grateful. Not known of any contacts that have come through that page but will start asking where new members heard about us...perhaps we can all do that? In the meantime, agreed no donation. Website: www.ipscene.co.uk Facebook: https://www.facebook.com/IPscene.directory Twitter: https://twitter.com/IP_scene</p> <p>Concern was expressed about the Club retaining its ClubMark credentials in light of the coaching situation. WB to contact Peter Ingram, Adam Keer and British Cycling to ensure what arrangements are in place and to ensure we maintain the ClubMark. As large Club we have a reputation to retain and an example to set.</p> <p>David James, ex member with many awards and achievements, has died in Australia. Contact Pete Whelan for details and send condolence letter from Club. Any records of his achievements to inform/remind the family?</p>	<p>ALL</p> <p>WB</p> <p>WB/SG</p>
9	<p>Welfare DB confirmed there were no incidents or issues to his knowledge.</p>	
10	<p>Media MS sent a report that the website is now edited to fully promote the forthcoming International CycloX meeting at the end of the month. As soon as this event is over, the promotion of the off road training event at Foxhall Stadium will feature and he will need information from Adam Keer and Peter Ingram.</p> <p>WB and MKi will be in touch about promoting the renewal event.</p> <p>CJ noted there was a picture on the website of someone without a helmet at the IBC hill climb and asked for it to be removed. Agreed.</p>	<p>WB/MSa</p> <p>MSa</p>
11	<p>Social Events & Trophies MSh had just had pre-meeting handover with MKr. 125th year will feature throughout all events. MSh will contact secretaries about data and trophies; there is plenty of time to promote and advertise the annual dinner and make it a success. Novotel booked 25 Feb 2017. He will be encouraging payment in full up front with menu choices and will make arrangements with CJ regarding the finances. SG agreed to ticket sales via the shop or at</p>	<p>MSh</p>



	<p>SSR.</p> <p>JDB proposal about awards of coaching awards will be taken forward so MSh needs to speak to the coaches.</p> <p>New trophies for SSR successes will be arranged between MSh and LR.</p> <p>Discussed awarding something special for 125th.</p> <p>Nicola Parrish was going to take on the time keeping from Keith Hill.</p> <p>Researched costs of new trophies and engraving.</p> <p>WB reminded about the supply of engraved glasses for use at the awards ceremony.</p> <p>One trophy has run out of space, a bowl, MSh will research adding a layer of teak to it.</p>	<p>MSh</p> <p>MSh/LR</p> <p>MSh</p>
<p>12</p>	<p>Any Other Business</p> <p>Planning meeting tomorrow for CycloX contact SG, PR agreed to support the registration desk.</p> <p>JS wanted to check where her SSR Ladies-only ride proposals to, to MSH and LR, first Sat of month would be good, would be after CycloX season more likely than not.</p> <p>PR still goes out with the blind lady rider on tandem and still learning how to be her master, going well, too slow speed for SSR.</p> <p>CycloX costs of floodlighting, could Club pay deposit which will be paid back by return. CJ and committee agreed.</p> <p>No other business.</p> <p>The 2016-17 meetings are at 7pm for 7.30pm start on the third Wednesday monthly in the Ven Yew room, at Greshams on: 21 Dec, 18 Jan, 15 Feb, 21 Mar, 18 Apr, 16 May, 20 Jun, 18 Jul, 19 Sep, 17 Oct. The AGM is on Mon 7 Nov 2017.</p>	<p>ALL</p> <p>JS</p> <p>SG/CJ</p>