



## Minutes

What	Ipswich Bicycle Club Committee Meeting		
Why	Monthly Meeting – pre-AGM Meeting		
When	Monday, 22 October 2018 at 7.30pm		
Where	<b>The Dove Street Inn</b> , 76 St Helen's Street, Ipswich IP4 2LH		
Attended	Scott Amass Anne Betts (Notes) Steve Grimwood,	Charlie Latto Sean Marner Les Roper	Mark Salter Marcus Sharpe Will Taylor (Chair)

Item		Action
1	<p><b>Apologies</b> David Boother, Wendy Boother, Matt Kerr, Mike Kingshott, Leanne Nixon, Paul Rippon and Deborah Wainwright sent their apologies.</p>	
2	<p><b>Last Minutes</b> The minutes of the last meeting were agreed, with the exception of:</p> <ul style="list-style-type: none"> <li>October's Social Night – the speaker was well received and the talk was enjoyed by all who attended.</li> <li>The AGM will be held as advertised at Greshams – Thursday 1 November 2018.</li> </ul> <p><u>Action Points</u></p> <ul style="list-style-type: none"> <li>Welfare Policies - The current requirements are that all British Cycling policies are downloaded and are accessible to all via a link through the IBC website. A sub group met on 25 September 2018, initially to review and customize policies as required. Discussion took place to link policies to membership and British Cycling membership renewals to ensure all members are aware of their responsibilities regarding welfare.</li> <li>All other action points were completed or updates are included in the items below.</li> </ul>	<p style="text-align: center;"><b>WT</b></p> <p style="text-align: center;"><b>CL/ MSa</b></p> <p style="text-align: center;"><b>MSa/ MKi</b></p>
3	<p><b>Secretary Reports</b></p> <p><u>Road Race and Track</u> Not covered at this meeting.</p> <p><u>Time Trial</u> Not covered at this meeting. Sean Marner (SM) stated he would be standing down as Time Trial Secretary at the forthcoming AGM. Sean would be willing to offer reports from events on an ad-hoc basis.</p> <p><u>Mountain Bike</u> Not covered at this meeting.</p> <p><u>Cyclo X</u> Mistley event, held on Sunday 21 October 2018 is generally oversubscribed and therefore is not advertised as facilities are limited at the venue.</p> <p><u>Social Rides</u> It was noted that one ride leader has informed SA that she has requested a break during the winter months until further notice.</p> <p>Annual IBC Hill Climb and Freewheel events were held on the first cold SSR ride - 6 October 2018. Results will be published on the club's website.</p> <p>LR confirmed would be standing down at the next AGM from his committee post – with new club members he considers it is time for 'new blood' and ideas to be brought to this role.</p>	<p style="text-align: center;"><b>PR</b></p> <p style="text-align: center;"><b>SM</b></p> <p style="text-align: center;"><b>SM</b></p> <p style="text-align: center;"><b>MSa</b></p>
4	<p><b>Coaching</b> Not covered at this meeting.</p>	



5	<b>Membership</b> Not covered at this meeting.	
6	<b>Club Clothing</b> Matt Kerr (MKe) has been asked to prepare a current stock list of IBC kit only (leisure wear is accounted for through MKe business as an entirely separate venture from the IBC kit) to hand stock to SG for scanning-in for accurate stock items and financial records ahead of hand over of the entire stock of IBC kit.	<b>MKe</b>
7	<b>Finance</b> SG reported that a subgroup (small group but open to all) met for pre-AGM meeting to ensure finance records were ready to be presented to the auditor ahead of the AGM to be held on 1 November 2018.  SG detailed plans to receive the current club kit stock from MKe. SG detailed that receipt each item will be registered/ scanned in. Purchases of kit will be through PayPal so that sales of club kit are completely separate from Elmy shop sales – primarily for accountancy purposes. SG explained that a terminal would need to be purchased to facilitate club kit sales account.	<b>MKe/ PR</b>  <b>SG</b>
8	<b>Secretary</b> MSa offered to cover this post, with secretarial support from others - AB volunteered to assist. Email correspondence will be viewed by WT in the first instance and forwarded to the appropriate committee member to respond to (via WT).	<b>WT</b>
9	<b>Welfare</b> Nothing to report. Jason Goodright has put his name forward for the post of Male Welfare Officer – beyond being voted on a nominee must attend appropriate training and have DBS clearance (lead time approximately 2 months) both have to be satisfied prior to their full acceptance to the active role.	<b>AB</b>
10	<b>Media</b> Not covered in this meeting.	
11	<b>Social Events &amp; Trophies</b> Marcus Sharpe (MSh) confirmed that his last event will be the IBC Annual Awards Evening – 23 February 2019. Therefore this post will become vacant mid-year 2018-19	<b>MSh</b>
12	<b>Any Other Business/ AGM preparation</b> AGM Agenda <ul style="list-style-type: none"> <li>• <b>Point 3 – Minutes from 2017</b> – are available from the website and have been for the last 12 months for all to view.</li> <li>• <b>Point 7 - General Reports</b> - these are published on line and are accessible to all.</li> <li>• <b>Point 9 - General Committee Proposals</b> – Proposal to change the Membership to automated email (renewal process and membership card activation).</li> <li>• <b>Point 12 – Election of new Club Committee</b> – proposal for voting for Honary positions to be carried in an 'en-bloc' vote.</li> <li>• <b>Process/ etiquette for objection/ objectors during the AGM</b> – was discussed and agreed.</li> </ul>	<b>WT/ MSa</b>  <b>WT</b>  <b>WT/ SG</b>
	The meeting ended at 9.00pm. The next one is on 19 November 2018 (tbc). <b>The AGM is on Thu 1 Nov 2018 in The Ven Yew Room at Greshams.</b> <b>The remaining 2018 meetings are at 7.30pm on the third Monday of the month at The Dove Street Inn - 19 November, Dec (no meeting).</b>	