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| **Minutes** | | | |
| What | Ipswich Bicycle Club Committee Meeting | | |
| Why | Monthly Meeting | | |
| When | 7pm Wednesday 2017 | | |
| Where | **Greshams,** 312 Tuddenham Rd, Ipswich IP4 3QJ | | |
| Attended | Anne Betts  Jane de Boltz  David Boother  Wendy Boother (Notes) | Steve Grimwood  Matt Kerr  Mike Kingshott  Paul Rippon | Les Roper  Marcus Sharpe  Will Taylor (Chair) |

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| **Item** |  | **Action** |
| **1** | **Apologies**  Mark Salter  and sent apologies. |  |
| **2** | **Last Minutes**  The minutes of the last meeting on [date] were accepted.  Action Points  All other action points were completed or updates included in items below. |  |
| **3** | **Secretary Reports**  Road Race and Track  Time Trial  JdB mtg on Fri for dates of 2018 events. She has commitments that will clash and so this is why she is standing down. Angus has supported MSa on some duties. JdB has prepared a document about the role. Just need someone to attend and support Angus at the meetings and reporting back to the Club committee. CTT website has results and there are lots to trawl through when the Club only needs to know of local events and how IBC members get on at each event. WT thanked JdB for all her efforts this last year.  Mountain Bike  PB is stepping down and has sent no report.  Cyclo X  SG had sent in details of the arrangements for Trinity Park and the events there.  Social Rides  NB is continuing in post and is preparing for the AGM. No report of this last month but those present noted things are doing well. The hill climb event went well. A new female member to social rides won the event.  No green rides are planned throughout the winter months as usual.  No ladies or men’s comments.  No youth rep. WB to send targeted email to youths that might be interested in how the committee works. |  |
| **4** | **Coaching**  SG and Joanne Newstead have renewed their CycloX coaching and have some events planned. The arrangements being secured with Trinity Park will provide a Central venue with facilities for road race cycling coaching, too. If dates can be fixed they could be advertised better. |  |
| **5** | **Membership**  The AGM agenda went out to 214 members. |  |
| **6** | **Club Clothing**  No news from MKr. |  |
| **7** | **Finance**  PR presented the draft financial accounts. Awaiting the Club kit and leisure wear account so there will be two entries in next year’s accounts – across the two bank accounts.  A couple of cheques are still uncashed which skew the figures, too.  No cheques have been written on the new account, expecting most transactions to be online.  Susanna Rosenberg has supported with the balance sheet design and this will be ready for the AGM.  No other news except the spreadsheet, which was shared.  The coaching money has been being processed without committee understanding and approval. Discussed the proposed spend on a new container and other services charged by Trinity Park. Regarding the new container, it was explained that it was about bringing everything all together in one safe, central place. WT to get a new quote for a new container to move this forward. An amnesty will be issued to bring all equipment together, create an asset register and then a booking record will be initiated to keep track where things are and any income from hiring to others. Any equipment that needs replacing will be determined then, too. There may be a four-Club proposal for sharing ownership for some items.  PR explained the reasoning for his proposals that are going to the AGM.  Discussed membership and the online banking options to be offered, standing order mandates to be issued etc. The renewal date remains the same as it fits with BC licences.  Discussed renewal of Greshams corporate membership and getting the 2018 arrangements agreed in writing. |  |
| **8** | **Secretary**  All AGM news.  WB was reminded by LR that a member had been trying to send in a complaint regarding social rides by email. The secretary email on the website was checked so they were asked to send a message to WB’s private email address but nothing has since been received. LR explained more about the nature of the complaint, which was discussed. It seemed to be the culmination of a number of factors happening on the one ride. Still large numbers and not enough navigators to keep the groups small and under control, and the difficulties when all the groups arrive at the same time. WB to reissue guidance how to make a complaint. |  |
| **9** | **Welfare**  No new approaches. |  |
| **10** | **Media**  MSa will continue in post. The website is all up to date except for July minutes, which WB and PR would resolve as soon as possible. |  |
| **11** | **Social Events & Trophies**  MSh planning awards night at The Curve Bar with light casual, buffet, about £12.50 and family ticket for £30 on Sat 24 Feb 2018. Will prepare names going on trophies. £175 to hire basic venue, food being negotiated and agreed, plus potential added extras, such as DJ vs CD player hire. We must have tickets or wristband to gain entry so MSh will discuss with MKr. MSh will discuss the deposit being paid and getting a starting float for raffle prizes with PR and will start advertising in November. It can hold up to 150 people. Will liaise with museum to get the trophies out, engraved, presented and returned. |  |
| **12** | **Any Other Business**  CTT letter email where money mentioned has been actioned.  WT to thank JdB and LR for their work over the last year.  Meeting ended at . Next one is on .  **The 2016-17 meetings are at 7.30pm on the third Wednesday monthly in The Ven Yew room at Greshams on:**  **21 Dec, 18 Jan, 15 Feb, 15 Mar, 19 Apr, 17 May, 21 Jun, 19 Jul, 20 Sep, 18 Oct. [No Aug]**  **The AGM is on Mon 6 Nov 2017.** |  |