



Minutes

What	Ipswich Bicycle Club Committee Meeting		
Why	Monthly Meeting		
When	7pm Monday 15 February 2016		
Where	Greshams, 312 Tuddenham Rd, Ipswich IP4 3QJ		
Attended	Anne Betts David Boother Wendy Boother (Notes) Jane de Boltz Steve Grimwood Chris Jillings	Adam Keer Matt Kerr Simon Males Liz Newbery Colin Newstead Jo Newstead	Jo Ringrose Paul Rippon (Chair) Les Roper Mark Salter Marcus Sharpe Simon Jarrold observed

Item		Action
1	<p>Apologies Paul Bird sent apologies. SM and CJ sent messages that they would be late arriving.</p>	
2	<p>Last Minutes The minutes of the last meeting on 18 January 2016 were accepted.</p> <p><u>Action Points</u> All action points were completed or updates included in items below.</p>	
3	<p>Secretary Reports</p> <p><u>Road Race and Track</u> The IBC Road Race risk assessment has been done and approved by British Cycling (BC), they will be doing other ones on the car park and facilities at the venue. Not many female entrants to date. National escort has not made contact yet. AK reported that the Club has been asked to be a trial of the new transponder system, a timing chip, in conjunction with others across Norfolk and Suffolk. It is suitable for circuit races etc. Attended a meeting on Saturday. It will not change how the event operates. Run by Mylaps, the BC preferred company. Permission at Framlingham Hall for parking if the weather is good. The Ipswich representatives selected for this race are usually a road captain and the event coordinator. AK proposed that all IBC members entering provide a helper or marshal so that there is enough support for the event organisation. Early in the year so it is to our advantage as it will enable riders to be able to participate in both this and other races. [was this agreed?]</p> <p>The Grass Track event at Chantry Park has been approved by BC. The cut off date for some aspects was September 2015 so it needs to be put in the Annual Calendar for future planning. SC/PR to arrange.</p> <p><u>Time Trial</u> JdB reported that the TT, Plomsgate and other events are online. Starts 29 March at Henley then through to September, also ending at Henley. Always Tuesdays to start, then Wednesdays with effect from 20 July to the end of the season. TT still requires a time keeper. Nicola Parrish expressed an interest. PR to contact.</p> <p><u>Mountain Bike</u> PB sent word that he would like to put some MTB family events on. AK has been talking to PB about this and asked him to put the detailed proposal to the committee of his intentions so that he can be supported. Need to have a parent or pre-defined guardian attend for each U16 child participating to resolve safeguarding issues.</p> <p><u>Cyclo X</u> SG updated the committee since his email regarding Trinity Park increasing their charges, now that they are under new management. They have negotiated down to £1800 but this is still did a very high increase on 2015 charges. BC has offered some funds, too. If the Club wants to be the promoter, it needs to consider a potential £500 shortfall based on the 2015 accounts. Income is dependent on the number of entries and the hire charges exclude facilities such as first aid etc., which are a must. Discussed potential options for ensuring break even or profit for this event. More sponsorship;</p>	



Eastern Cyclo Cross Association sponsorship; put on an evening ticketed event at the Cattle Barn; we could charge for overnight parking of the caravans as this was free last year, JN understood that many would be willing to pay for this overnight, when comparing the facilities available on site and the fact that other similar events elsewhere charge £4 just for car parking on the day. It would be good to know how much profit this cycling discipline made last year to help decide. Still awaiting some expenses to come through and SG anticipates £150 profit for 2015. It is a published event, so it will go ahead, just need to be clear how funded and promoted. SG needs a decision tonight as he needs to sign booking forms as IBC or ECCA.

Discussed the fact that there are no league events planned for the Club so far, though there was a trophy event. AK asked about trophy too. League event being very separate last year worked well. Foxhall is not suitable for such a big event due to its busy calendar. Summarising, PR said he was happy to go ahead as long as every effort goes into making it profitable in the planning months ahead. Committee agreed the risk is minimal so it will be an IBC promoted event with all this implies. SG to go ahead with the arrangements.

Social Rides

MSh reported that these rides are still well attended. Lost a couple of ride leaders and gained a couple too. Riders are still committing to ride groups that are not matched to their skills. Secured the ride groups into clear speeds, rather than 'slow reds' and 'fast blues'.

PR and MSh have discussed with Dean Backhouse about the rides being so spread out last week.

MSh confirmed that the revised guidance for ride leaders was agreed and had been shared with all current ride leaders. It had not been published on the website as MSh was not clear if the committee had ratified it yet and so only the basic guidelines are available to all at present. Guide will be ratified via email ASAP so that it can be uploaded.

Discussed more about the issues of social rides and riders. JN rode in a group recently and observed three abreast in one section causing hold ups for cars. Road craft skills do still need work and MSh will investigate. LR commented that not all communications are shouted forward to the whole group. AK felt there were diagrams worth posting to support the information provided on the website. MSh to source these and send to MSa to upload. Expectations vs. skills need to be managed. AK suggested groups being socially marshalled by experienced riders rather than being given ride leader status. Used to have a form, which could be found and promoted. Smaller groups are better for teaching and supporting riders with etiquette education. SG recalled the charity ride last year, few paid attention at the beginning of the ride but were willing to listen in smaller groups at key points during the ride, say at the top of a hill. JR emphasised that the blue group riders do particularly need to learn the 'through and off' and basic cycling etiquette. Some experiences riders and leaders seem happier to avoid conflict and will not bring issues to anyone's attention. It is better to address issues directly at the time and/or raise with a ride leader or MSh as soon as possible.

Discussed the idea of training off road; RAF Woodbridge as venue; would have to done in addition to Saturday so as not to impinge on some peoples one proper ride each week, perhaps Wednesday night. MK felt that most riders had learned to ride in a group by being in the social ride though MSh felt people turning up for social rides should be ready. MSh reported that he struggles to find a ride leader for every group every week. Perhaps a 'back-marker' role is required. MSa explained how their group managed this last week, which was a good example of leading a group; leading from the front on the way out to keep the average speed within the agreed margins, then encouraging others to take their turn on the front on the way back in; everyone enjoyed the ride and the pace and morale was good, too.

Youth

No news received.

Ladies

LN is aiming to get women's rides back up and running in the expected better weather. Will be organising social events too. JN asked why this is not part of the Saturday social rides and LN explained that she was responding to requests from complete new riders who required confidence before joining in the social rides; some have family commitments on Saturdays; some are simply not comfortable in a mixed group; plus other specific reasons for individuals. JN offered to attend once a month to support the 38 female members on a Saturday ride so



	JR/LN could get together and make a plan. LN is in the process of building up her commitments and will get them up and running soon. JdB and Debra Wainwright had also discussed doing a ladies ride in the meantime, possibly getting a team together for the Reliability Ride.	
4	<p>Coaching</p> <p>AK reported hosting a ride at Tunstall recently with 30+ riders attending. U12 stayed with an adult and others were all assigned groups to stay with. Good to have PB there to assist him in planning his family event. Aiming for another MTB social ride due to this success. The Viking route is a good 10-mile route and worked well.</p>	
5	<p>Membership</p> <p>JN reported 185 members currently. 80 had not rejoined – some had made contact to say they do not want to be contacted again. So far, JN had only handed out about 10 to visitors to Elmy's and did not have a record of who they were. It was noted that members wanting to collect their cards at the February social night were unable to, as they were not made available that night, as advertised. LR asked if he could collect cards for other members. [what was the answer to this?]</p> <p>SM commented that all members should get confirmation of their membership in a letter, which was agreed, as the current system is not working. JN said some members were not clear why they needed a card. PR reminded everyone that it was a decision by last year's committee to replace the need for a register on social rides.</p> <p>PR passed a proposal for the issue of membership cards to JN for consideration, making best use of the weight of a second class stamp, sending one per household or per person, enclosing a welcome/renewal confirmation letter and perhaps a car sticker.</p> <p>JN raised the issues regarding the BC system and how this does not assist in being clear in regards to IBC membership. Some members have very out of date information, one had four records as they had moved home and telephone and even next of kin, so members rejoining are not checking their details are correct and up to date when they renew for BC licenses or IBC membership. This means that the Club could be posting out cards to the wrong address. Implementing standing order or direct debit instructions to renew membership would not make members can keep their contact details up to date on line – there would have to be some supporting form/process to ensure this.</p> <p>AK has access to an automated print and envelope service available at cost. JN would need to send the information to AK to create a mail merged, personalised letter or a generic letter to 'Dear member' letter with the envelopes printed. PR, JN and AK to move forward and arrange the dispatch as soon as possible.</p> <p>New members throughout the year can be processed in the same way with a welcome letter.</p>	
6	<p>Club Clothing</p> <p><u>Race wear</u></p> <p>CN has been given a date of 14 March for delivery of the latest order. There had been some changes to the kit which CN had to agree with. The supplier had run out of the usual tech fleece for winter gear so this was upgraded to Roubaix at no extra charge, which is to our advantage. Ordered 4 in every size.</p> <p><u>Leisure wear</u></p> <p>MK announced that the new catalogues are about ready and he will get a new line of summer wear together after the annual dinner. He also proposed a competition to design a t-shirt, which was agreed. Samples will be brought to the next meeting.</p>	
7	<p>Finance</p> <p>CJ reported the account is still in the black.</p>	
8	<p>Secretary</p> <p>WB reported the glasses order had been received. It was agreed that this stock will be retained only for use as awards and for special presentations determined by the committee.</p> <p>AK had sent around an email of the draft development plan. He will resend to make sure</p>	



	<p>everyone gets sight of it and a chance to contribute and comment. He drew attention to the draft, which shows ladies under the equity section, rather than in a section in their own right. It is up to us all to change, amend and keep it up to date. Any comments can be sent to AK in any way preferred. BC will be looking at what we submit and will review it annually. All committee members to read, review and send comments to AK for collating.</p>	
9	<p>Welfare Deferred to the AOB complaint item below, as there were no other issues to report.</p>	
10	<p>Media Updates, as received, have been made to website. Any more information from remaining secretaries to bolster up their relevant sections are still welcome. AK asked about a search facility being reinstated and MSa will look into this, it is probably a plug-in that just needs activating. JR asked for a welfare email address to be set up and for these emails to be sent to DB, JR and AB for action. MSa also reminded that this Thursday sees the publication of the Cycling Weekly article.</p>	
11	<p>Events, Social & Trophies PR reported that the GPSies files are published on the website for the Reliability Ride. Dan Zagni has files for printing on forms as done last year, but on thinner paper that will fold better into pockets. He will be asking for volunteers shortly as he continues to plan this event.</p> <p><u>Social Events</u> MK had closed the books on tickets, having sold 70 so far, which could bring a penalty for not achieving the 100 required by the booking. However, he had weighted the ticket costs and so the account for this event should be balanced. Plenty of assistance has been offered. He needs a cheque for the balance required by Novotel from CJ tonight. PR was pleased to note that both Joyce Nevill and Marie Pickess are both coming to annual dinner. The successful photo competition will be awarded based on most likes on Facebook and MK gave the committee the opportunity to vote on the top contenders, too. Excluded professional photos. One popular photo is of poor quality and unsuitable for an enlarged framed print and it was suggested that it could be shrunk onto a mug as a booby prize? If the winning photo is a group photo, the prize goes to the photographer, if it is a photo of an individual, then the prize goes to the individual.</p> <p><u>Trophies – Matt Kerr</u> Reviewing the unallocated trophies, MK had some proposals for decision tonight. The Wright Cup was for junior road race; not used since 2010; last year could have been allocated to the winner for this year, so worth awarding, even if he is not a member now, and will backdate for last year. Unable to attend as at university. Agreed. A number of MTB trophies that have not been used for some years can now be reinstated as there have been more riders represented at events this year. Agreed.</p>	
12	<p>Any Other Business A request has been received for an ex-member to remain on the members-only Facebook page. In view of her past and as they do not live locally anymore, it was agreed they could join this page so that they can stay in touch as they do still see members at events and is still interested in how the Club is doing.</p> <p>The committee then took a break before hearing a number of complaints on a recent matter. WB to draft the text of the outcome letter to the member concerned, a response letter to the complainants and an item for inclusion in a newsletter. PR and then the committee will have chance to review the text before they are dispatched, which will be as soon as possible.</p> <p>The 2015-16 meetings are at 7pm on the third Monday monthly at Greshams on: 18 Jan, 15 Feb, 21 Mar, 18 Apr, 16 May, 20 Jun, 18 Jul, 19 Sep, 17 Oct. [No Aug] The AGM is on Mon 7 Nov 2016.</p>	